



TROJAN TRACKS SUMMER 2009–10

Welcome to Petaluma High School!

REGISTRATION PACKETS will be available in the main office between August 5 and August 11. Packets may be picked up during the hours of 8:30—2:30 p.m. Registration papers and the *Student and Parent Handbook and Calendar* are included in the registration packets.

VOLUNTEERS NEEDED: The PTSA is looking for volunteers to help with registration. If you can spare some time, please contact Bonnie Koagedal (PTSA President) at 763-7728. Volunteering is a wonderful way of getting to know people at Petaluma High.

CLASS SCHEDULES: Before picking up your schedule, please do the following:

- Clear your FINES with Mrs. Camotta in the finance office
- Bring an EMERGENCY CARD, completed and signed
- Bring INTERNET USE AGREEMENT / PERMISSION TO PUBLISH ON THE INTERNET forms, signed in 4 places
- Bring completed STUDENT REGISTRATION INFORMATION form (9th graders and new students) . . . OR . . . STUDENT REGISTRATION INFORMATION (COMPLIANCE) FORM (10-12th graders)
- Bring signed signature sheet for the Student/Parent Handbook and Calendar
- Have your picture taken for your I.D. card and yearbook

SCHEDULE DISTRIBUTION (Registration) Trojan Roll Call (formerly called registration) will be held in the multi on Wednesday, August 12; Thursday, August 13 and Monday, August 17. You may come in any time during the hours of 8:30 and 3:30.

If you cannot attend during the above times, please return your registration materials to the multi-purpose room on Wednesday, August 19, beginning at 7:00 a.m. During registration, some teachers post a list of supplies needed for the first week of school. Be sure to check in the multi-purpose room.

THE FIRST DAY OF SCHOOL is Wednesday, August 19 with students attending “C” day classes, periods 1 through 6, from 8:30 until 2:06. In addition, **zero hour** begins at 7:30 sharp! Lunch is from 11:56 to 12:28 p.m.

SHORTENED WEDNESDAYS: Every Wednesday is “shortened” and students are dismissed at 2:06 p.m.

PLANNERS, provided by site council, will be distributed to students during the first week of school. Keep the planners . . . in some classes, students are required to use their planner as part of their grade!

BACK TO SCHOOL NIGHT: Please mark your calendars for Thursday, September 3. A PTSA barbeque is at 5:30, 9th Grade Parent Orientation will be in the Multi at 5:30, and then all parents may meet teachers from 6:30–8:40. See you there!

CALENDAR / EXAM DATES: As you plan your family events, please note our school calendar. **Final exams will be given December 16—18** and semester 1 ends December 18, 2009. The three fall grading periods end on September 25, October 30, and December 18; spring grading periods end on February 19, April 2, and June 4.

SCHOOL OFFICE HOURS are 7:30 a.m. to 4:00 p.m. The student assistance center (attendance office) opens at 7:15 for zero hour admittance notes and off-campus passes and it closes at 4:00.

CONTACTING TEACHERS: Parents may access the teacher voicemail line at 778-4926. A list of teacher extensions is listed in the student/parent handbook. In addition, many teachers use email. At the beginning of the year, look for email addresses in information that teachers give to parents and on-line at petalumahighschool.org.

PRIVATE VEHICLES: Although students may drive vehicles to school, NO student parking will be allowed in school parking lots. Students who park off campus are encouraged to register their cars in the student assistance center, in order for us to contact students if there is a problem (lights on, blocked drive-way, etc.). Cars may be towed if illegally parked.

STUDENT BODY CARD (“ASB” CARD): The ASB card allows entrance at a reduced cost to school-sponsored activities. Proceeds from the sale of ASB cards support student activities. Student government officers, members of clubs, and participants in sports and extra-curricular activities are required to obtain an ASB card.

STUDENT I.D. CARD: A photo I.D. card is required for every student. It contains a bar code needed to check out textbooks and library books. The I.D. card is needed to verify identity when requested and for juniors and seniors to leave campus during lunch. Students should carry their PHS photo I.D. at all times.

INSURANCE information is available in your registration packet. State law requires that coverage be made available to all students enrolled in public schools. Petaluma High does not provide medical coverage for injuries sustained on campus or when participating in school-related activities.

CLASS SCHEDULE CHANGES: Changes of classes will be considered when students have been incorrectly placed in a class. Depending on the circumstances, a student may change classes within the first two weeks of the semester if there is room in other classes. Requests should be made to the counseling department. **ALL CLASSES** on your schedule must be attended **EACH** day until an official change has been made.

SPORTS CLEARANCE PACKETS are available in the main office at PHS. Sports physicals will be given on August 11 at 5:00 in the PHS locker rooms. The cost is \$10.00. Fall sports begin August 18.

P.E. CLOTHING: Standard clothing is required for all P.E. classes. This includes:

- Purple shorts
- Ash colored T-shirts with PHS lettering
- No pockets or zippers
- Athletic or running shoes and athletic socks.
- Sweats or warm-ups are recommended for cold weather activities. Solid colors only.

P.E. clothes will be sold Aug. 12, Aug. 13 and Aug. 17 from 8:30 to 3:30 and in the locker room during the first week of school. Shirts and shorts each cost \$10.00. All P.E. clothing must be marked with the student's name in permanent ink. This can be done in the P.E. Department.

LOCKERS: Individual lockers will be assigned upon request beginning the 1st day of school. Students may choose a locker partner of the same gender. A student I.D. will be required. When all lockers have been assigned, students who have not chosen a locker partner may be given one. Lockers are a school facility loaned to students for their convenience. School officials retain the right to reassign, assign or deny lockers to students and, once assigned, to examine, repair, and change the combination or other acts needed to maintain good locker facilities.

SCHOOL PICTURES: School I.D. and yearbook pictures will be taken at registration. If you plan to order pictures, please pay for them at this time. Your student I.D. will be provided at no cost. If you miss registration, the photographer will be here at 7:00 a.m. on August 19, the first day of school. A make-up day will be scheduled—date and time to be announced. **FOR PRICES AND INFORMATION, SEE THE PICTURE ORDER FORMS**, located elsewhere in this registration packet.

TROY’S STUDENT STORE: After the first few days of school, Troy’s, our student store, will be open every day at tutorial and lunch for snacks, school supplies and Trojan wear. When you need an item, check us out!

